

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



July 19, 2000

COUNTY FISCAL LETTER (CFL) NO. 00/01-14

TO: ALL COUNTY WELFARE FISCAL OFFICERS
ALL COUNTY WELFARE DIRECTORS

SUBJECT: FISCAL YEAR (FY) 2000/01 IN-HOME SUPPORTIVE SERVICES
(IHSS) PROGRAM ADMINISTRATIVE ALLOCATION

The purpose of this letter is to allocate \$174 million in Federal, State, and County Funds for the IHSS Program Administration in FY 2000/01. This allocation includes funding for costs associated with Personal Care Services Program (PCSP) activities, Supported Individual Providers (SIP), nurses, and denials of assistance.

IHSS Basic

The IHSS allocation was developed using the following factors to best model each county's program size for FY 2000/01:

- Each county's actual average monthly paid cases for the period covering May 1999 through April 2000.
- Each county's FY 1998/99 actual IHSS unit cost adjusted for the cost of doing business (1.84%) for both FY 1999/00 and FY 2000/01.
- Each county's actual Title XIX usage rate based on expenditures through the first three-quarters of FY 1999/00.
- Each county was guaranteed to receive a minimum allocation of 90% of their prior four quarters expenditures.

The caseload information used in this allocation was obtained from the In Home Supportive Services Management Statistics Summary Report. Statewide growth of 5.5% through FY 2000/01 was applied to each county's average number of monthly paid cases. The allocation methodology used assumes that each IHSS/PCSP case takes 11.5 hours to process. The cases were multiplied by the 11.5-hour standard and then divided by 1,778 hours available per worker to arrive at the Full Time Equivalents for each county. An adjustment was made to provide all counties with a minimum of one-half social worker.

Counties that operate with SIPs were allocated additional funds included in the FY 2000/01 Budget Act for this activity based on a percent to total of the SIP amount included in the FY 1999/00 allocation. These additional funds were added to the initial base allocation.

The IHSS health-related (HR) usage rate was applied to the total program level to identify potential Title XIX Federal funds for those activities in both PCSP and the residual program. The State General Fund (SGF) share was calculated at 70% of the non-federal share of the program.

The State share of administrative costs for IHSS activities claimed to Program Codes 102 (IHSS-Skilled Professional Medical Personnel), 103 (IHSS-PCSP/HR), 104 (IHSS-Non HR/NonPCSP) and 330 (IHSS – Fraud) on the County Expense Claim will be charged against this allocation. Expenditures that exceed the State allocation will be transferred to county-only share through State Use Only Program Code 193. Consistent with prior policy, IHSS surplus funds will be redistributed to counties that are deficit during the closeout process.

IHSS Advisory Committee

The Budget Act of 2000 has appropriated \$1.8 million in total funds for the establishment, or continued operation of the county Advisory Committee required by Assembly Bill (AB) 1682.

The SGF portion, which is \$668,000 will be distributed equally to the counties who certify that they have established or will be establishing their AB 1682 Advisory Committee during the FY 2000/01. In order to access AB 1682 Advisory Committee funds, a county must complete the attached certification document (attachment #2) signed by the County Welfare Director and submit it to the Department of Social Services, County Financial Analysis Bureau, postmarked no later than August 31st, 2000.

Tyler vs. Anderson

A total of \$520,000 in State General funds is budgeted to cover costs associated with Tyler vs. Anderson claim settlement activities. Costs will be shared 70% State, 30% County. Due to a delay in implementation of this program, the funds are not being allocated at this time. When program guidelines are established, the Department will allocate funds to the counties.

If you have any questions concerning this allocation, please call your county analyst in the County Financial Analysis Bureau at (916) 657-3806.

***Original Document Signed by
Jarvio A. Grevious on 7/19/00***

JARVIO A. GREVIOUS
Deputy Director
Administration Division

Attachment
c: CWDA

FY 2000/01 IN-HOME SUPPORTIVE SERVICES (IHSS) ALLOCATION

**Attachment #1
CFL 00/01-14**

COUNTIES	FY 2000/01 IHSS ALLOCATION	FEDERAL SHARE	STATE SHARE	COUNTY SHARE	July 99-March 00 IHSS HR Usage Rate
ALAMEDA	\$7,266,263	\$3,206,443	\$2,841,874	\$1,217,946	87.36%
ALPINE	\$62,570	\$0	\$43,799	\$18,771	0.00%
AMADOR	\$78,464	\$39,496	\$27,278	\$11,690	99.65%
BUTTE	\$1,173,750	\$565,614	\$425,695	\$182,441	95.40%
CALAVERAS	\$155,740	\$75,170	\$56,399	\$24,171	95.55%
COLUSA	\$187,130	\$61,876	\$87,678	\$37,576	65.46%
CONTRA COSTA	\$3,804,751	\$1,734,497	\$1,449,178	\$621,076	90.25%
DEL NORTE	\$114,884	\$53,552	\$42,932	\$18,400	92.28%
EL DORADO	\$290,874	\$119,365	\$120,056	\$51,453	81.24%
FRESNO	\$5,429,645	\$2,324,669	\$2,173,483	\$931,493	84.76%
GLENN	\$252,962	\$110,795	\$99,517	\$42,650	86.71%
HUMBOLDT	\$1,461,362	\$722,151	\$517,448	\$221,763	97.83%
IMPERIAL	\$1,551,076	\$668,706	\$617,659	\$264,711	85.35%
INYO	\$100,458	\$47,502	\$37,069	\$15,887	93.62%
KERN	\$3,875,996	\$1,838,236	\$1,426,432	\$611,328	93.89%
KINGS	\$506,684	\$248,521	\$180,714	\$77,449	97.10%
LAKE	\$744,567	\$376,097	\$257,929	\$110,541	100.00%
LASSEN	\$97,339	\$42,173	\$38,616	\$16,550	85.78%
LOS ANGELES	\$71,200,284	\$33,677,707	\$26,265,404	\$11,257,173	93.64%
MADERA	\$392,971	\$195,682	\$138,102	\$59,187	98.58%
MARIN	\$1,012,701	\$462,539	\$385,113	\$165,049	90.42%
MARIPOSA	\$74,641	\$34,454	\$28,131	\$12,056	91.38%
MENDOCINO	\$1,609,887	\$766,109	\$590,645	\$253,133	94.21%
MERCED	\$800,528	\$386,738	\$289,653	\$124,137	95.64%
MODOC	\$85,519	\$43,196	\$29,626	\$12,697	100.00%
MONO	\$61,105	\$18,868	\$29,566	\$12,671	61.14%
MONTEREY	\$1,965,915	\$955,995	\$706,944	\$302,976	96.27%
NAPA	\$409,148	\$196,238	\$149,037	\$63,873	94.95%
NEVADA	\$292,960	\$145,953	\$102,905	\$44,102	98.63%
ORANGE	\$3,869,653	\$1,775,222	\$1,466,102	\$628,329	90.82%
PLACER	\$675,053	\$311,150	\$254,732	\$109,171	91.25%
PLUMAS	\$99,882	\$47,756	\$36,488	\$15,638	94.66%
RIVERSIDE	\$4,681,681	\$2,228,625	\$1,717,139	\$735,917	94.24%
SACRAMENTO	\$7,407,952	\$3,478,138	\$2,750,870	\$1,178,944	92.95%
SAN BENITO	\$99,893	\$35,256	\$45,246	\$19,391	69.88%
SAN BERNARDINO	\$9,713,908	\$4,870,928	\$3,390,086	\$1,452,894	99.27%
SAN DIEGO	\$9,761,075	\$4,504,564	\$3,679,558	\$1,576,953	91.36%
SAN FRANCISCO	\$8,340,498	\$4,016,674	\$3,026,677	\$1,297,147	95.34%
SAN JOAQUIN	\$2,622,932	\$1,237,333	\$969,919	\$415,680	93.39%
SAN LUIS OBISPO	\$919,155	\$451,848	\$327,115	\$140,192	97.32%
SAN MATEO	\$1,695,386	\$665,923	\$720,624	\$308,839	77.76%
SANTA BARBARA	\$942,615	\$388,768	\$387,693	\$166,154	81.65%
SANTA CLARA	\$4,017,965	\$1,864,169	\$1,507,657	\$646,139	91.85%
SANTA CRUZ	\$963,614	\$461,147	\$351,727	\$150,740	94.74%
SHASTA	\$931,446	\$446,740	\$339,294	\$145,412	94.95%
SIERRA	\$42,775	\$15,749	\$18,918	\$8,108	72.88%
SISKIYOU	\$154,822	\$74,262	\$56,392	\$24,168	94.96%
SOLANO	\$1,892,513	\$940,377	\$666,495	\$285,641	98.37%
SONOMA	\$2,781,972	\$1,368,568	\$989,383	\$424,021	97.39%
STANISLAUS	\$2,651,223	\$1,265,541	\$969,977	\$415,705	94.50%
SUTTER	\$231,238	\$116,672	\$80,196	\$34,370	99.89%
TEHAMA	\$346,771	\$133,003	\$149,638	\$64,130	75.93%
TRINITY	\$81,824	\$20,874	\$42,665	\$18,285	50.50%
TULARE	\$1,359,886	\$675,165	\$479,305	\$205,416	98.29%
TUOLUMNE	\$204,644	\$103,370	\$70,892	\$30,382	100.00%
VENTURA	\$1,414,294	\$693,747	\$504,383	\$216,164	97.11%
YOLO	\$745,295	\$366,568	\$265,109	\$113,618	97.37%
YUBA	\$359,861	\$181,521	\$124,838	\$53,502	99.86%
TOTAL	\$174,070,000	\$81,858,000	\$64,548,000	\$27,664,000	93.07%

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



**Attachment #2
CFL 00/01-14**

AB 1682 ADVISORY COMMITTEE CERTIFICATION

_____ **County certifies:**

_____ **We have established, or will establish an AB 1682 Advisory Committee during Fiscal Year 2000/01.**

_____ **We have a Public Authority in our county, but have established, or will establish during FY 2000/01, an AB 1682 Advisory Committee that is separate from the existing Public Authority Advisory Committee.**

SIGNATURE

_____ **County Welfare Director**

_____ **Date**

Return this form by August 31, 2000 to:

California Department of Social Services
County Financial Analysis Bureau,
Attention: Jennifer Moore
744 P Street, M.S. 8-200
Sacramento, CA 95814